



Royal  
Canadian  
Mounted  
Police

Gendarmerie  
royale  
du  
Canada

Security Classification / Designation  
Classification / Designation sécuritaire

Your File Votre référence

Our File Notre référence

February 18, 2019

Ms. Marjan Heydary  
Company Security Officer  
Red Seal Notary Inc.  
130 Albert Street, Suite 1512  
Varett Building, Ottawa, ON  
K1P 5G4

**Re: CCRTIS Accreditation**

Red Seal Notary Inc. has successfully completed the Canadian Criminal Real Time Identification Services (CCRTIS) Accreditation Process, which authorizes your company to capture the fingerprints of your clients for Criminal Record verification (non-criminal purposes only) at the following site location: 130 Albert Street, Suite 1512, Varett Bldg. Ottawa, ON K1P 5G4.

CCRTIS Accreditation assesses the security and administrative operations of private organizations that intend to take fingerprints for non-criminal purposes. Upon completing accreditation, ongoing business activities, such as CCRTIS renewal of personnel security clearances; physical site inspections; and periodic auditing measures, are conducted to help ensure that accredited organizations continue to process non-criminal fingerprints in accordance with CCRTIS Accreditation standards. Red Seal Notary Inc. must comply with the aforementioned requirements to retain your status as an accredited private organization. Red Seal Notary Inc. is authorized to operate as an affiliate of Global ID Services and is certified to submit electronic fingerprint transactions (non-criminal purposes) to CCRTIS via the Global ID Services' Server.

We look forward to working with your company to uphold the quality and integrity of non-criminal fingerprint identification services in Canada.

Sincerely,

Jennifer Gates-Flaherty  
Director General  
Canadian Criminal Real Time Identification Services

for